



Dear Parents & Carers,

At Kingston Heath Primary School, we are committed to providing an engaging and high-quality education for every student and would like to advise you of the voluntary financial contributions for 2026. Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary.

We want to thank you for your support of Kingston Heath Primary School, whether that is through contributions, fundraising or volunteering – however you support our school, it makes a significant difference to the programs we can offer.

At Kingston Heath Primary School parent/ carer support has assisted the school to provide:

**Mathematics Resources** - including high-quality mathematics materials and manipulatives such as dice, counters, and measuring equipment educational games and digital tools that enhance problem solving and critical thinking skills.

**Library Books and Literacy Materials** – we are proud that our school library offers a high quality, diverse and engaging collection of library and literacy resources. Each classroom at Kingston Heath Primary School is also equipped with an extensive selection of quality literature to encourage daily reading and independent book choice.

**Classroom consumables** – including art and science materials, paper, and stationery that allow students to engage in creative, practical and meaningful learning tasks. This also supports our **Student Excellence program**.

**Shared technology and equipment** – maintaining digital devices and classroom technologies that enhance teaching, learning and collaboration.

Parent support—whether through voluntary financial support, fundraising participation, or the donation of time and expertise—helps us to create a learning environment that is engaging, inclusive and well resourced.

For further information on The Department’s Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Katelyn Joyce*

Principal

*Rory Sackville*

School Council President

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum. Suggested amount is \$240	Amount (per child)
<ul style="list-style-type: none"> <li>• Visual Art (\$20) – paint, crayons, canvas, glitter, coloured paper, textiles</li> <li>• STEAM (\$20) – Resources, experiment materials, sustainability</li> <li>• LOTE (\$10) – resources, papers, drawing materials</li> <li>• Physical Education (\$12) – resources / equipment</li> <li>• Classroom (\$65 Foundation, \$45 Level 1-6) – specialised resources, materials &amp; equipment – such as posters/charts, craft items, classroom libraries and take-home books, specialised stationery</li> <li>• Printing and photocopying related learning materials (\$23)</li> <li>• IB PYP (\$60) – resources, units of inquiry, contribution to the membership and authorisation of the rigorous set of standards and practices to ensure the quality of the program.</li> </ul> <p>Online Subscriptions included but not limited to depending on class levels.</p> <ul style="list-style-type: none"> <li>• Cyber Safety</li> <li>• Numeracy Essential Assessment</li> <li>• Literacy Essential Assessment</li> <li>• Top Ten Maths Real Life</li> <li>• Top Ten Maths (\$13 – Foundation, \$33 Level 1 – 6)</li> </ul>	
<b>Total suggested Curriculum contributions (Per child)</b>	<b>\$240</b>
<b>Other Contributions</b> - for non-curriculum items and activities	Amount (per family)
<b>School grounds maintenance and improvements</b> <ul style="list-style-type: none"> <li>• provision of safe, well-maintained playgrounds</li> <li>• ovals</li> <li>• gardens &amp; vegetable gardens we ask our school community for financial support.</li> </ul>	\$120
<b>First Aid and wellbeing</b> <ul style="list-style-type: none"> <li>• first aid supplies</li> <li>• first aid kits for school excursions and camps</li> <li>• first aid training for ALL staff (over and above legislative requirements).</li> </ul>	\$80
<b>ICT Digital Technologies</b> <ul style="list-style-type: none"> <li>• Compass parent portal (attendance, excursion/ camp/event consents and payments)</li> <li>• technical support to for school owned and BYOD devices</li> <li>• updated ICT equipment</li> <li>• cyber safety resources and student sessions.</li> </ul>	\$120
<b>Tax deductible contributions</b>	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades and maintenance of school infrastructure.	\$120
<b>Library fund.</b> A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource for students, teachers and community. Suggested amount \$80 (per family)	\$80
<b>Total suggested Other Contributions (Per family)</b>	<b>\$520</b>

### Extra-Curricular Items and Activities

Kingston Heath Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis. Some of these key items & activities are listed below.

Extra-Curricular Items and Activities ALL INVOICED AND PAID AT TIME OF EVENT	Amount	Will be charged
Interschool Sports program   Year 5 & 6, Term 1 & 2	\$80 approx (per term)	Term 1 & Term 2
Excursions & incursions to be scheduled (all year levels)	TBA	Invoiced at time of event
Swimming program– Partially subsidised by DET Year 5 & 6, Term 1   Years F–4, Term 4	TBA	Invoiced at time of event
Kitchen Garden Cooking Program   Year 3 & 4, Term 3 or 4	\$80 approx	Invoiced at time of event
School Production   Whole School, Term 2	\$65 approx	Term 2
“Phillip Island Adventure Resort” Camp   Years 3 – 6   6th-8th May 2026	\$450 approx	Term 2

### Educational items for students to own

Attached is a list of items that the school recommends you purchase from either Kaka Kids or independently source for your child to individually own and use.

## TOTAL:

Category	
<b>Curriculum Contributions – Suggested amount \$240 (per child)</b>	\$
<b>Other Contributions (per family):</b>	
Grounds & Maintenance – Suggested amount \$120	\$
First Aid – Suggested amount \$80	\$
ICT Digital Technologies – Suggested amount \$120	\$
Building Fund ( <b>Tax deductible</b> ) – Suggested amount \$120	\$
Library Fund ( <b>Tax deductible</b> ) – Suggested amount \$80	\$
<b>TOTAL</b>	\$

## Financial Support for Families

Kingston Heath Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- **CSEF (Camps, Sports and Excursions Fund)**

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. A special consideration category also exists for asylum seeker and refugee families. The allowance is paid to the school to use towards expenses relating to camps, excursions/incursions, or sporting activities for the benefit of your child.

- **State Schools' Relief (SSR)**

You will get help with school uniforms if your child is starting Foundation or year 7 and is eligible for CSEF (see above). State Schools' Relief (SSR) will provide basic uniform items or a voucher if your student meets the criteria.

SSR also provides support to any Victorian student attending a government school, on the advice of the school. Situations may include, but not limited to unemployment, health issues/illness, financial difficulties, independent living and/or homelessness, bereavement, house fires, domestic violence.

- **School Support**

For a confidential discussion about accessing financial support, or if you would like to discuss alternative payment arrangements (including payment plans), please contact:

Business Manager - Shelley Whorlton

Principal - Katelyn Joyce

9584 5805 or via email [Kingston.heath.ps@education.vic.gov.au](mailto:Kingston.heath.ps@education.vic.gov.au)

## Payment Methods

We accept the following payment methods: Pay via Compass (payment plan available), Credit Card, Cheque or Cash (cash in person only) BPay reference details are available upon request from the school.

**BPay** – contact the school office for your BPay reference details

**Credit Card** – in person or by phone

**Direct Debit** - Kingston Heath Primary School, \*\*\*BSB 063 000 Account: 14156940. Please quote your child's ID as reference.

**Compass** – go to the Compass portal to make a payment

**Payment Plan** – via Compass portal or to use other payment plan methods please contact the office.

We would appreciate payment by **20<sup>th</sup> March 2026**.

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.