LIBRARY POLICY

1. Rationale:
   1.1 Provides the focus for efficient and effective organisation and usage of resources,
   1.2 Provides a central collection of non-fiction and fiction material that can be accessed via the catalogue,
   1.3 The library is the ideal location for the teaching of research skills and the development of an interest in literature.
   1.4 Students need both access to information, and the skills to become independent in accessing this information.

2. Aims:
   2.1 Provide every student and staff member with a comprehensive range of books to support the PYP Units of Inquiry and Literacy program.
   2.2 To teach all students the skills necessary for locating and using reference materials, and introduce students to a variety of forms and genre of literature.

3. Implementation:
   3.1 All classes have a weekly session in the Library.
   3.2 Instruction on library skills, literature appreciation and research skills is provided through a sequential program during library lessons and becomes part of the total program integrated with classroom experiences.
   3.3 Children and teachers are encouraged to use the library for research at times when Library classes are not in progress.
   3.4 The library will be open for students to browse at lunchtimes once a week.
   3.5 The school will continually update the resources in the library and will purchase books to support the PYP Units of Inquiry.
   3.6 The library will have a collection of books written in languages spoken by children at home.

4. Evaluation:
   4.1 This policy will be reviewed as part of the school’s three-year review cycle. This policy was ratified by School Council on 25th November 2013.