

LIBRARY POLICY

1. Rationale:

- 1.1 Provides the focus for efficient and effective organisation and usage of resources,
- 1.2 Provides a central collection of non-fiction and fiction material that can be accessed via the catalogue,
- 1.3 The library is the ideal location for the teaching of research skills and the development of an interest in literature.
- 1.4 Students need both access to information, and the skills to become independent in accessing this information.

2. Aims:

- 2.1 Provide every student and staff member with a comprehensive range of books to support the PYP Units of Inquiry and Literacy program.
- 2.2 To teach all students the skills necessary for locating and using reference materials, and introduce students to a variety of forms and genre of literature.

3. Implementation:

- 3.1 All classes have a weekly session in the Library.
- 3.2 Instruction on library skills, literature appreciation and research skills is provided through a sequential program during library lessons and becomes part of the total program integrated with classroom experiences.
- 3.3 Children and teachers are encouraged to use the library for research at times when Library classes are not in progress.
- 3.4 The library will be open for students to browse at lunchtimes once a week.
- 3.5 The school will continually update the resources in the library and will purchase books to support the PYP Units of Inquiry.
- 3.6 The library will have a collection of books written in languages spoken by children at home.

4. Evaluation:

- 4.1 This policy will be reviewed as part of the school's three-year review cycle. This policy was ratified by School Council on 25th November 2013.