

### HANDWRITING POLICY

#### **1. Rationale:**

- 1.1 At Kingston Heath Primary School we believe that handwriting is part of the larger task of learning to communicate through written expression.
- 1.2 The skills of handwriting should therefore be introduced and fostered in specific handwriting lessons and also in the context of related language activities.

#### **2. Aims:**

- 2.1 The handwriting program at Kingston Heath Primary School aims to:
  - Develop an understanding of the purpose of writing
  - Develop an interest in writing and a desire to write
  - Develop correct letter formations
  - Develop fluency and legibility, allowing for individual style
  - Develop positive standards of neatness and pride in handwriting
  - Develop an appropriate pen / pencil grip.

#### **3. Implementation**

- 3.1 In implementing the handwriting policy at Kingston Heath Primary School, we follow the recommendations set down in the Victorian Department of Education and Training policy and resource document for Infant Cursive and Modern Cursive Handwriting, "The Teaching of Handwriting", by Murray Evely, 1985.
- 3.2 A handwriting text book will be purchased as part of a stationery pack.
- 3.3 Teachers will teach formal handwriting for ten minutes each day with a focus on correct posture, pencil grip and letter formation and size.

#### **4. Evaluation:**

- 4.1 This policy will be reviewed by School Council as part of the school's three-year review cycle. This policy was ratified by School Council in April 2015.